



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: February 14, 2019
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF STUDY SESSION: 5:30 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**
2. **Study Session:**
 - A. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown LLP
3. **Convene Open Session**
4. **Attendance**
5. **Pledge of Allegiance**
6. **Approval of Agenda**
7. **Staff Introduction** – Bear Valley Police Officer Edward Pieczonka
 - A. Oath of Office
8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.
9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

 - A. APPROVE Minutes of the January 10, 2019 Regular Board Meeting
 - B. ACCEPT Register of Warrants for January 2019
10. **Presentation**
 - A. United Well Service – Lakefill Well Rehabilitation & Well #25 Assessment

February 14, 2019 Regular Board Meeting

11. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

12. Action Items:

- A. ADOPT Resolution 18/19-23 and ACCEPT Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP
- B. Water System Rate Study (Mr. Malinen, Mr. Davis)
 - i. Review Public Feedback
 - ii. RECEIVE Water System Rate Study Report dated January 11, 2019
 - iii. ADOPT Resolution 18/19-24 Setting the Time and Place for a Public Hearing on New Rates for Water Service and Authorizing Staff to Notice Property Owners.
 - iv. ADOPT Resolution 18/19-25 Establishing Procedures for the Conduct of Protest Hearings Related to Proposed New or Increased Property Related Fees and Charges.
- C. APPROVE Entry Gate House Design Concept; Gate Improvement Project (Mr. Malinen)
- D. APPROVE Duplan Equestrian Trail Realignment (Mr. Davis)
- E. ACCEPT Monthly Investment Report as of December 31, 2018. (Mr. Jones)

13. Information and Discussion Items:

- A. Board Comments
 - i. Director Baron:
 - ii. Director Quinn:
 - iii. Director Roberts:
 - i. Vice-President Hahn:
 - iv. President Carlyn:
- B. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report

14. Future Agenda Items:

- A. Committee Volunteer Appointments (March 2019)
- B. Approve Standby Policies – Public Works & Public Safety (March 2019)
- C. First Reading – Ordinance Amendment 4-1: District Roads (March 2019)
- D. Entry Gate (March 2019)
 - i. Access System
 - ii. Drainage Improvements
- E. Phase 2 Capital Improvement Plan Agreement (March 2019)
- F. Update – Gas Tax Revenues (March 2019)
- G. Public Hearing – Water Rates (April 2019)

15. **Adjournment:** The next regularly scheduled meeting of the Board of Directors is March 14, 2019.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, February 11, 2019

Kristy McEwen, Secretary of the Board